

## Department of English

### UKA TARSADIA UNIVERSITY

<b>Name</b>	<b>Ms. AMITA RATHOD</b>		
<b>Qualification</b>	M.H.R.M.(Masters of Human Resources Management), B.Ed, M. A.		
<b>Designation</b>	Teaching Assistant/Admission Officer.		
<b>Date of joining</b>	20/03/2014.		
<b>Area of interest</b>	Human Resources Management and English Literature		
<b>Teaching Experience</b>			
<b>Year</b>	<b>Subjects taught</b>	<b>UG/PG</b>	
<b>Since 2014</b>	<b>Professional Communication, Communication Skills and Business Communication.</b>	<b>UG</b> (Integrated M. Sc. Biotech, Integrated M. Sc. Microbiology, Integrated M. Sc. Maths, Integrated M. Sc. Physics, Integrated M. Sc. Chemistry, , B. Sc. Chemistry, BCA (Honors), B.Tech,Diploma. Eng. Integrated M. Com	
<b>Conference/ Seminars/Workshops/Training attended</b>			
<b>Title</b>	<b>Organization</b>	<b>Place</b>	<b>Date</b>
General H. R. Training.	Dharak Limited.	Vadodara Gujarat.	02-07-2001.
General Industrial Training	IPCL, Vadodara.	Vadodara	15-06-2002
4 <sup>th</sup> Annual conference of Mathematics Teachers.	At Atul Vidhayala	Valsad, Gujarat.	28-12-2005 TO 30-12-2005
International Workshop: INMUN (Indian Models of United Nations).(Country Allotted-Honduras )	Ryan International School, ICSE Palsana	New Delhi.	18-11-2010 TO 20-11-2010.
International Workshop: INMUN (Indian Models of United Nations).(Country Saint Lucia)	Ryan International School, ICSE Palsana	New Delhi.	03-11-2011 TO 05-11-2011.
Words worth English Language Lab Training.	Global International School, Palsana.	Chalthan, Surat	12-12-2013
National Seminar: Awareness on Poly Cystic Ovary Syndrome	Maliba Pharmacy College, Uka Tarsadia University.	Bardoli.	10-01-2015.
34 <sup>th</sup> Annual Conference of Indian Council of Chemists.	Department of Chemistry, Uka Tarsadiya University.	Bardoli.	26-12-2015 TO 28-12-2015

22 <sup>nd</sup> ISCB International Conference.	Department of Chemistry, Uka Tarsadiya University.	Bardoli.	06-02-2016 TO 08-02-2016
Workshop: Effective Public Speaking.	CGPIT, Uka Tarsadia University.	Bardoli.	22-04-2016
Workshop : Speech Craft: Professional Communication	CGPIT, Uka Tarsadia University.	Bardoli.	27-08-2016
<b>Paper presented</b>			
<b>Year</b>	<b>Title</b>	<b>Conference/Seminar/Workshop</b>	<b>International/National /State/ Local</b>
<b>Paper Publications</b>			
<b>Year</b>	<b>Title</b>	<b>Journal/ Magazine/ Book</b>	<b>Publication Type</b>
<b>Departmental / University Activities</b>			
<b>UTU</b>	Handling Admission Inquiry on Portal and working as an Admission Officer at University Level.		
<b>CGBIBT</b>	Member of Literary Club of Uka Tarsadia University.		
<b>Dept. of Chemistry</b>	Anchoring duty at Annual Function.		
<b>UTU</b>	SCOPE –Coordinator.		
<b>UTU</b>	IELTS – Trainer.		
<b>Participation in other activities</b>			
1 <sup>st</sup> Uth Fest -2014	Worked as a Judge in Press Report Writing.		
3 <sup>rd</sup> Uth Fest -2016	Worked as a Judge in Elocution Competition. Worked as a Co – Coordinator in Collage Making Competition.		